ACADEMIC AUDIT

Year: 2017-2018

Name of the Department: English

Year of establishment: 1996

Present Teaching Staff		
Sr. No.	**Name**	**Designation**
1	**ARNAB MUKHERJEE**	**Assistant Professor**
2	**RAMKRISHNA DAS**	**Government Approved Part-time College Teacher**
3	**MANOS PAL**	**Guest-Lecturer**

Vision of the Department

- Our Vision is to Upgrade the Marginalized Students to the mainstream of our Society
- To envision the department as a centre for academic excellence, professional expertise, and contextual research in English Studies
- To teach students to Communicate effectively – to speak, read, and write
- To encourage students to think deeply and to reflect on what they have learned, and thus to relate the thoughts of their studies with their actual life and living
- To encourage a love of learning and an appreciation for a liberal education
- To enable the students to become Global Citizens in true sense
- To provide appropriate pedagogies and environments (classrooms, equipment, resources, and technology)
- To foster knowledge and a love of literature and of language in the students
- To move towards introduction of Postgraduate Programme

CRITERION	ITEMS	VERIFICATION YES/NO	COMMENTS	SUGGESTIONS FOR IMPROVEMENT

CURRICULUM	STEPS FOLLOWED IN THE DESIGNING OF SYLLABUS & CUCRRICULUM	YES	ACCORDING TO THE UNIVERSITY OF KALYANI ACADEMIC CALENDER FOLLOEING THE PRESCRIBED UG SYLLABUS OF THE UNIVERSITY OF KALYANI	TUTORIAL/REMEDIAL CLASS FOR SLOW LEARNERS
	CONTENTS OF THE CUCRRICULUM	YES	ACCORDING TO THE PRESCRIBED UG SYLLABUS OF THE UNIVERSITY OF KALYANI	NA
	VALIDATION DONE	YES	DONE BY UG BOS OF THE UNIVERSITY OF KALYANI	NA
	IDC/EDC	NA	NA	NA
	CREDITS ALLOTTED/DISTRIBUTION LOGIC	YES	FOLLOWED BY THE UNIVERSITY OF KALYANI CBCS RULES AND REGULATIONS	NA

CRITERI	ITEMS		VER	COMMENTS	SUGGESTIONS

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TEACHIN G LEARNNI NG PROCESS	TEACHING METHODS &AIDS	YES	LECTURE METHOD AUDIO-VISUAL METHOD	
	E-LEARNING MODULES	YES	PPT SLIDES E BOOKS	
	PROJECT UG/PG	NA	NA	
	INTERNAL ASSESSMENT- COMPONENTS- UNIQUENESS	YES	PROCESS DONEPROPERLY AND REGULARLY OFF LINE/ ONLINE MODE	
	STUDENT SUPPORT- REMEDIAL CLASS	YES	DONE	
	PARENTS MEETING EVALUATION OF STUDENTS' PROGRESS	NA	NO	
	FEEDBACK FROM STUDENTS	NO	NO	
	STEPS TAKEN ON THE FEEDBACK	NA	NA	

Faculty strength and specialization.

Sr. No.	Name	Designation	Qualifications	Specialization	Date of joining	Verification YES/NO
1	ARNAB MUKHERJEE	Assistant Professor	M. Phil	ELT	01/04/2010	YES
2	RAMKRISHNA DAS	Government Approved Part-time College Teacher	M.A	AMERICAN ENGLISH	03/09/2001	YES
3	MANOS PAL	Guest-Lecturer	M.A	AMERICAN ENGLISH	01/07/2017	YES

FACULTY DEVELOPMENT DURING 2017-18

ITEMS	Verification YES/ NO	COMMENTS	SUGGESTIONS FOR IMPROVEMENT
PROJECTS COMPLETED/ ON GOING	NO	NA	
ACTED AS RESOURCE PERSONS	NO	NA	
M.PHIL& PH. D AWARDED	NO	NA	
PREPARATION OF E-LEARNING MATERIALS	YES	NA	

FDP/RC/STC/OP/TRAINING PROGRAMME/ WORKSHOP ATTENED

SL NO	NAME OF TEACHER	COURSE NAME	DURATION	VERIFICATION YES/ NO
	NA	NA	NA	NO

SEMINERS ATTENDED

SL NO	NAME OF TEACHER	SEMINAR NAME	DATE	PAPER PRESENTED	VERIFICATION YES/ NO
1.	ARNAB MUKHERJEE	NARI: ALOR POTHO JATRI	08/09/2017	Feminism and Higher Education	YES
2.	ARNAB MUKHERJEE	CAREER COUNSELLING AND MOTIVATION	09/09/2017	Motivation Generation in the Higher Education	YES

BOOKS/ BOOK CHAPTERS/ PAPERS/ARTICLES PUBLISHED

SL NO	NAME OF TEACHER	PUBLICATION DETAILS	VERIFICATION YES/ NO
NA		NA	NO

Details of seminar/symposia/conference/refresher course/training programmes organized during the present year

SL NO	SEMINAR NAME	DATE	VERIFICATION
NA	NA		NO

Criterion	Items	Verification Yes/No	Comments	Suggestions for improvement
Infrastructure in the Department	No. of class rooms	YES	1	Need more class Room and Furniture
	No. of laboratories	NA	NA	NA
	No. of Computers---for Teachers	YES	1	Need more computers
	Computer: Student ratio	YES	1:35	Need more computers
	No. of instruments	NA	NA	Need departmental ICT based class room
	No of Departmental books in the Library	YES	675	Need more books
	Students: Library books ratio	YES	1:9	

STUDENT DETAILS

Intake capacity (English Hons)

Course BA	GENERAL		S.C		S.T.		OBC-A		OBC-B		TOTAL
English		P.D.		P.D.		P.D.		P.D.		P.D.	39
Honours	20	1	8	1	1	1	3	1	2	1	

Students Enrollment (semester wise): Session 2017-2018 (English Hons)

Semester	Total Students			Sc			ST			OBC-A			OBC-B		
	Male	*Female*	*Total*	*Male*	*Female*	*Total*	*Male*	*Female*	*Total*	*Male*	*Female*	*Total*	*Male*	*Female*	*Total*
1st Year	2	3	5	0	1	1	0	0	0	0	1	1	0	0	0
2nd Year	1	2	3	0	0	0	0	0	0	1	0	1	0	1	1
3rd Year	1	0	1	0	0	0	0	0	0	0	0	0	1	0	1

Verification Yes/No
YES

Session 2017-2018 (English General.)

Semester	Total Students			Sc			ST			OBC-A			OBC-B		
	Male	*Female*	*Total*	*Male*	*Female*	*Total*	*Male*	*Female*	*Total*	*Male*	*Female*	*Total*	*Male*	*Female*	*Total*
1st Year	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0
2nd Year	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0
3rd Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

STUDENT TEACHERS RATIO: (2017-18)

YEAR / SEMESTER	NUMBER OF STUDENTS	RATIO (STUDENTS : TEACHERS)
1ST YEAR	6	2:1
2ND YEAR	4	1:1
3RD YEAR	1	0.33:1

Verification Yes/No
YES

Success rate of students

SUBJECT	NUMBER OF STUDENTS APPEARED IN THE FINAL EXAMINATION	NUMBER OF STUDENTS PASSED OUT IN THE FINAL EXAMINATION	NUMBER OF STUDENTS PASSED WITH 60% & ABOVE
English Hons	3	2	0
PROGRAMME COURSE	27	23	0

Verification Yes/No
YES

SWOC Analysis

A. Strength:

   (i)   Offering regular remedial classes.

   (ii)   Teachers are always approachable by the students even outside the classroom.

   (iii)   Additionally building awareness about career opportunities among students.

   (iv)   Small number of students in Honours classes.

B. Weaknesses:

(i)   Only one full-time faculty.

(ii)   Lack of proper infrastructure like department specific classrooms and departmental library with adjoining reading room.

(iii)   No departmental staff-room.

(iv)   No computers for the department and no high-speed internet connection

(v)   Irregular attendance of students.

(vi)   Lack of proper transportation and communication to college.

C.   Opportunities:

    (i)   **Growing number of career options for the students of this department with the spread of internet and changing global situation.**

D.   Challenge:

    (i)   **Drop out of students.**

    (ii)   **Making first generation learners interested**

E. Suggested Road map keeping students' interest in the core and to ensure better visibility:

a. Collections of funds to build proper infrastructure from government and other non-government agencies
b. Application of technology with conventional methods of teaching to increase the interest of the students.
c. Representation of the course to the students with other Add-on or Certificate Courses in such a way so that it becomes more job oriented.
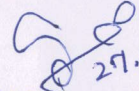d. Increase the number of full-time faculties.

AUDITOR DETAILS

SL.	NAME	DESIGNATION	SIGNATURE WITH SEAL	DATE

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b. Application of technology with conventional methods of teaching to increase the interest of the students.
c. Representation of the course to the students with other Add-on or Certificate Courses in such a way so that it becomes more job oriented.
d. Increase the number of full-time faculties.

AUDITOR DETAILS

SL.	NAME	DESIGNATION	SIGNATURE WITH SEAL	DATE
1.	Dr. Samaresh Mandal	Principal Berhampore College.	PRINCIPAL Berhampore College Berhampore, Murshi...	27.06.2018
2.	Sri Soumen Chakrabarty	Principal Nagar College.		
3.	Dr. Soma Mukhopadhyay	Principal Panchthupi H.G College.	Principal Nagar College Nagar, Murshidabad	27.06.2018
4.	Sri Mihir Kumar Mandal	IQAC Co-Ordinator	Principal Panchthupi Haripada Gouribala College Panchthupi, Murshidabad	27.06.2018

IQAC COORDINATOR
Panchthupi Haripada Gouribala College
Vill+P.O.- Panchthupi, Dist.-Murshidabad